



**COMPETENCY EVALUATION FOR PHYSICIAN ASSOCIATED HEALTH PROFESSIONALS
(PAHP)**

Job Description Title: Medical Assistant

PAHP Staff Member Name: _____

The addressed employee is competent to perform the following duties and responsibilities:

**If the Medical Assistant will not be performing one of the essential functions, please mark N/A. If he or she will be performing additional responsibilities, please write in the blank spaces below. Please attach an additional sheet, if necessary.

Essential Function	Yes	No	N/A
Responsible to supervising physician and working under his/her direction performing only those functions specifically stated in a manner consistent with his/her training.			
Greets patients during physician's examination.			
Communicates effectively with nursing staff, patients, and families.			
Must be accompanied by supervising physician on hospital rounds at all times.			
May scribe/write legibly in physician progress notes for supervising physician as long as physician is present and dictating what should be written (scribed). Physician must verify and sign scribed entry immediately.			
Maintains professionalism and courteousness in all hospital staff interactions and observes the Standards of Behavior and Conduct.			
Additional Responsibility:			
Additional Responsibility:			
Additional Responsibility:			

Verification of Competency Evaluation (to be completed by Supervising Physician):

Physician Supervisor Signature _____ Date _____

Physician Associated Health Professional Signature _____ Date _____